

Timothy Ayotte
224 Sandringham Place NW
Calgary, Alberta T3K 3Y5
(403) 295-1347
timothyayotte@shaw.ca

ATTENTION: Human Resources

Please find attached my resume with respect to seeking employment with your company. My work experience has given me the opportunity to provide excellent customer service with attention to detail and stay focused in all situations.

Given the opportunity, I can show you that I am a very adaptable person and work well with all levels of an organization. I have strong solving skills and work with very little to no supervision. With my previous work experience, I have strong leadership capabilities, customer service, along with energy and enthusiasm and will make a contributing team member. I know that I can be a benefit to you in maintaining a stellar reputation.

I would welcome the opportunity to join your company, both professionally and personally to make a difference and launch my career with a forward moving company. I am a quick learner and welcome the opportunity to learn new skills. I look forward to scheduling an appointment and meeting with you.

Sincerely yours,

Timothy Ayotte

Attachment

TIMOTHY AYOTTE

OBJECTIVE

My first objective would be to satisfy my education requirement of 800 hours apprenticing with a company that has a stellar reputation in the field. Getting experience in, and learning all facets of the engineering field. I would welcome the opportunity to build my career with your company.

CAREER SUMMARY

I am a highly motivated individual who works effectively without supervision and achieve results through initiative, attention to detail and accuracy. I am highly organized, adaptable and adept in meeting deadlines. I am resourceful, friendly and work well with people and can make a contributing team member to your company both professionally and personally.

EDUCATION

- Mechanical Engineering Technology, Diploma April 2008
- Bachelor of Applied Technology Petroleum Engineering, Applied Degree December 2010
- Prepared specifications and drawings for mechanical components, equipment and systems
- Inspected the construction of mechanical installations
- Analyzed the cost efficiency of projects
- Prepared layouts for new machines, tool designs, plants and equipment
- Conducted and analyzed performance tests on various components, products and equipment
- Analyze drilling data to determine if wells contain significant quantities of hydrocarbons that can be recovered economically
- Assess costs and evaluate the economic viability of potential drilling locations
- Find ways to improve production and optimize drilling, completion and recovery methods
- Estimate the immediate and long-term production capabilities of oil and gas wells and their ultimate recoverable volumes of oil and gas
- Design and implement health, safety and environmental controls on oil and gas operations
- Geology - constructing subsurface maps and cross-sections from well log data, and supervising geological aspects of well site operations
- Drafting and CAD Courses
- WHMIS Certification
- Safety Certification
- Make decisions regarding appropriate well completion techniques
- Monitor and analyze reservoir performance
- Design and implement appropriate production, processing and transportation options
- Excel

HIGHLIGHTS OF THE CURRENT BAPET PROGRAM

Sections of this program have been designed to develop skill sets in the areas of: Compliance and Liability/Risk Assessment. This would include: contaminated site investigations, key player involvement and area jurisdiction, investigation processes, and provide the opportunity for individuals to perform monitoring of existing sites, ranging from facility license requirements to reclamation procedures and actual clean up of sites. Audit, Remediation, Sustainable development has become an industrial requirement for: Oil & Gas, Mining, Forestry, commercial real estate, farming, banking and the appraisal industry. Monitoring on existing sites, with detailed abilities to reclaim leases/sites to Alberta regulatory criteria specifications.

I am currently enrolled for Advance EH&S considerations in which we are required to review all emissions, their disbursement plumes and how to mitigate their associated impact.

PROJECTS:

- Designed a Hydro Electric Generator. B.A.D. Hydro, that runs off a household main waterline to produce electricity to store and run common household appliances.
- Designed a replica of the Calgary Tower in Manufacturing to develop tolerance skills, accuracy and patience.

HIGHLIGHTS OF SKILLS/QUALIFICATIONS

- Developed, marketed, scheduled and planned all aspects for Timothy's Snow Removal and Lawn Care
- Facilitated training and retention of staff
- Met or surpassed sales quota every month by motivating potential customers
- Quick learner and open to learning new skills
- Product sales
- Greeted and assisted customers
- Dealt with customer service concerns
- Resolved complaints to customers satisfaction
- Handled cash and sales
- Managed scheduling system for staff
- Maintained opening and closing procedures
- On site inventory
- Traffic controller
- Maintenance of golf course machinery and course greens
- Developed new landscaping designs
- Professional & motivated
- Team Player
- People oriented and a self starter
- Adhered to work policies
- Provided quality service in a professional, courteous and helpful manner

CAREER HISTORY

November 2008 to July 2009	Totem's – Yard Attendant
May 2005 to Present (Seasonal)	Country Hills Golf Course – Mechanic
January 1997 to Present	Timothy's On the Edge Landscaping Service
Oct 2007 to Feb 2008	Fabutan - Sales Associate
May 2005 to October 2007	Husky Gas - Assistant Manager
July 2004 & July 2003	Calgary Stampede - Gate Attendant
November 2002	Prairie Sage Productions - Host

SCHOLARSHIPS

Gull Lake Junior Golf Foundation Scholarship awarded in 2008 towards my Bachelor of Applied Technology Petroleum Engineering Degree.

SPECIAL SKILLS

- Golfing
- Active in weightlifting and fitness
- Hap Ki Do (red belt)
- Ski doo
- Snowboarder (Intermediate)

REFERENCES

Supplied upon request